## TOP 10 REMOTE SECURITY PRIORITIES

As many of us transition to working from home, we are having to deal with the real threat of cyber attacks on remote workers. Eder Casella Technology has put together a list of important steps that can keep you from being the "low hanging fruit" for the bad guys to pick.

## Below is our top 10 list on how you can make security a priority.

- 1. Keep your company policies and procedures for remote working up to date. These policies are set up to protect you and your company from the ever growing threats and can act as guidelines for your employees to work remotely without adding any additional risk to the organization.
- 2. Make sure the software for all of your devices is up to date. The software releases that come out monthly often have critical fixes that address security flaws, so taking the time to actively update these devices is crucial.
- 3. Instruct your employees to keep all personal data separate from work data, whenever possible. This separation is crucial to ensure that you are not liable for any personal information lost in a potential breach.
- 4. Require strong passwords to unlock devices. We recommend 8+ characters, use upper and lower case, use at least 1 number and use at least 1 special character.
- 5. Create and require the use of secure cloud or local storage to ensure that sensitive company data is not being stored insecurely.
- 6. Whenever possible setup two-factor authentication. Adding that additional step creates an extra layer of protection for your accounts.
- 7. Stay aware and educate staff on the most recent scams. Phishing is still extremely prevalent so **Think Before You Click**.
- 8. Take steps to ensure your remote connection to the office is secure and compliant with new industry standards. If you are not confident that your remote connection to the office is secure, take the time now to check.
- 9. Set policies on devices being locked whenever they are not in use to reduce the threat of unauthorized access.
- 10.Don't be afraid to ask a professional! Keeping up with the IT world can be difficult. IT professionals can save you valuable time and effort.

